

**KRYSTAL VILLA EAST
ARCHITECTURAL CHANGE REQUEST FORM**

Homeowner information

Owner's Name _____ Date _____

Unit # _____ Phone #: _____

Mailing Address _____

City: _____ State _____ Zip Code: _____

E-Mail Address: _____

Architect, Engineer or Owner's Representative (if applicable)

Name: _____ Phone: _____

Address: _____

City: _____ State _____ Zip Code: _____

Description of Changes desired

(give full details of purpose and/or reason, type, size, materials to be used and
Location on the property)

Attach additional drawings to this form if required by KVE Board.

I UNDERSTAND AND AGREE THAT:

The above and attached information (if any) is complete and accurate to the best of my knowledge. Improvement work/installation is to be at no cost whatsoever to the Association. Any further maintenance, repairs or damage related to, or caused by this improvement shall be the responsibility of the owner, heirs or assigns. Any deviation from the approved plans or specifications outlined in the application shall require subsequent approval from the KVE Board of Directors. Failure to obtain such subsequent approval will nullify the approval of KVE Board of Directors and said improvements shall be deemed to have been undertaken without Board's approval.

I understand that my proposed improvements may require a permit from the City/County Building department or other government agencies and I will obtain all required permits before commencing any work.

I will assume the responsibility for any work under the above proposed improvement that I or my contractor complete. I will assume responsibility for all future maintenance of this addition or improvement.

Name of Owner: (print)

Street Address/Unit No.

Signature: _____ Date: _____

KVE Board of Directors has received and reviewed above application.

Board approves application as presented _____

Board recommends the following prior to commencement of work:

KVE, Authorized Board Member

Date